

EFTA – European Fair Trade Association

APPLICATION FORM

FOR THE POST OF EFTA FAIR PROCURA OFFICER

**Please complete this form before February 6,
with the subject "FP Officer – your name",
together with a cover letter and your CV,
to EFTA (efta@antenna.nl)**

1. Name (and title) :
Present occupation :
Address :
Telephone :
E-mail :

2. How did you hear about this vacancy?

3. Describe how you became interested in Fair Trade and any experience you have had in Fair Trade.

4. What experience have you had of execution, coordination and management and accounting of a project for the European Commission?

5. What experience and/or knowledge do you have in the area of public (environmental/ social) procurement?

6. What experience have you had of administration and office work?

7. Describe how your skills match the requirements of this job.

8. What languages do you speak, read and write, level of fluency?

9. Please indicate your salary expectations.

10. When could you start with the job?

11. Please supply the names of 2 references (name, address, organisation, email, telephone)

12. Any other relevant comments